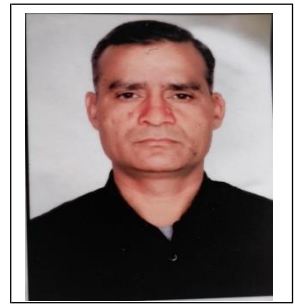


AVINASH YADAV
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OBJECTIVE

To get an opportunity where I can make the best of my potential and contribute to the organization's growth.

EDUCATION

- **2007-2009**
MBA (Master of Business Administration) From Guru Jambheshwar University Of Science & Technology, Hissar (Haryana).
- **2003**
Bachelor in Arts (B.A) From Rajasthan University, Jaipur (Rajasthan.)
- **2000**
XIIth from Ajmer Board, Rajasthan in English, Physics, Chemistry, Biology, Hindi.
- **1998**
Xth from Ajmer Board, Rajasthan

EXPERIENCE

Sales Executive – Shree Krishna Cement Traders, Jaipur, Rajasthan

Roles & Responsibilities:

- Visited dealers, distributors, retailers, contractors, and builders across Jaipur and nearby areas to promote cement products and achieve monthly sales targets.
- Generated new business opportunities, managed order bookings, coordinated product deliveries, maintained strong customer relationships, followed up on payments, and prepared daily sales reports for the Area Sales Manager.

► Worked as a marketing coordinator in singhal industries pvt.ltd. , bhiwadi, Rajasthan. (26 August 2009 - 28 February 2017).

- ✓ Supports team manager and performs management duties
- ✓ Provides encouragement to team members, including communicating team goals and identifying areas for new training or skill checks
- ✓ Communicates deadlines and sales goals to team members
- ✓ Conducts team meetings to update members on best practices and continuing expectations
- ✓ Generates and shares comprehensive and detailed reports about team performance, mission-related objectives, and deadlines
- ✓ Ensures company brand materials and physical working spaces meet and exceed company presentation standards
- ✓ Provides quality customer service, including interacting with customers, answering customer enquiries, and effectively handling customer complaints.

► **Worked as a Customer Care Executive & Team leader in Hutch (Vodafone).**

Guru gram, Haryana (19 January 2004 - 30 April 2007).

- ✓ Improved customer retention
- ✓ Resolved daily customer issue
- ✓ Tracked customer feedback quarterly
- ✓ Increased client satisfaction score
- ✓ Reduced response time

Skill

- ✓ Excellent Work Ethics, Fast and Enthusiastic Learner.
- ✓ Highly Motivated and Conscientious Team Player with Problem Solving Attitude.

PERSONAL TRAITS

- ✓ Good Listener and Quick Learner.
- ✓ Hardworking.
- ✓ Confidence about Work.

Personal information:-

1. Date of Birth : 04 May1982
2. Marital Status : Married
3. Father's Name : Shri Bansi lal yadav
4. Languages Known : English, Hindi & Punjabi
5. Permanent Address : Jaipur Rajasthan

DECLARATION

I hereby declare that all the details mentioned above are true to the best of my knowledge.

AVINASH YADAV