

PARVEJ ALAM



Contact



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Jhotwada, Jaipur, Rajasthan, India



DOB: 17-2-2003



Personal Skills

- Communication Skills
- Teamwork
- Adaptability
- Problem Solving
- Time Management
- Positive Attitude



Languages

- Hindi
- English



Certificates

- **BCBF – Banking, Credit & Financial Services**

(Industry-oriented certification in banking operations, financial services and customer handling)



Career Objective

Motivated and enthusiastic fresher seeking an entry-level opportunity where I can apply my skills, learn new technologies, and contribute positively to the growth of the organization.



Education

Higher Secondary (12th) – 79%

RBSC Board, Jaipur, Rajasthan

Secondary (10th) – 51%

RBSC Board, Jaipur, Rajasthan



Technical Skills

- Basic Computer Knowledge
- MS Word / Excel / PowerPoint
- Internet Browsing
- Email Communication



HOBBIES

- Reading
- Sports & Fitness
- Music
- Cooking / Traveling



Work Experience

Amazon Warehouse

Designation: Sales Associate

Duration: 1 Year

- Managed warehouse sales support and order processing.
- Coordinated inventory and dispatch operations.
- Assisted customers with product information and order fulfillment.
- Achieved daily sales and productivity targets.

Finance Company

Designation: Sales Executive

Duration: 1 Year

- Generated new business leads and acquired customers.
- Promoted financial products and services.
- Maintained customer relationships and ensured timely documentation.
- Consistently achieved monthly sales targets.